

Schedule for sellers... each work one shift from each column

Actual number of slots for each schedule will be posted 3/1. Please email immediately if you have limited options. We try to work around conflicts, but need to know sooner, rather than later.

4 hour shifts

each seller must work one of these shifts. You are expected to find a substitute for your scheduled shift in the event of an emergency. You may not be able to sell in the future if you do not work this longer shift. (We have minimum/maximum numbers for these shifts, based on # of sellers).

**Checkin** workers will need to schedule a checkin time before or after their shift.

No first-time sellers can work checkin.

- Sunday, 1pm – 5pm
- Sunday, 2pm – 6pm
- Monday, 8am – noon
- Monday, 10am – 2pm

**Seller Presale**

- Thursday 4pm – cleanup (by 8pm)

**Public Sale**

Friday morning is when we need the most workers, at least a dozen for floor and checkout.

**Floor/cashier**

- Friday, 8:30am-12:30am
- Friday, 9am -1pm
- Friday, Noon – 4pm
- Friday, 4pm – close
- Saturday, 8:30am – 12:30pm

**Floor/cashier/cleanup**

- Saturday, 10am – 2pm

**Cleanup**

- 12:15pm – done (including tables down, etc.)

**Nursery** supervision is essential

- Friday, 8:30 am – 12:30pm
- Friday, noon – afterschool
- Friday, Afterschool – close
- Saturday, 8:30am – close.

*Child care provided only Friday, 9am – 7pm and Saturday, 9am – noon.*

Some accommodations can be made for sellers who need to work both regular and shorter shift at the same time. All day Sunday, a long Monday, or Saturday from 9am until cleanup is done are options, but remember this is a long time to work. We really don't advise doing that. It would be a more pleasant experience to work 2 different times.

Short shifts, approx. 2 hr.

We have many tasks that need to be done. Each seller is expected to pick one of these tasks. Short-term workers at checkin, Friday morning, and/or cleanup are especially appreciated. These are pretty flexible times.

**Checkin** assist with checkin, perhaps before or after putting out their own items. No first-time sellers can work checkin

- Sunday, 1pm-3pm
- Sunday, 2pm-4pm
- Sunday, 3pm – 5pm
- Sunday, 4pm – 6pm
- Monday, noon – 2pm

**Straighten during week TBA/work Shop first**

- Monday 5pm – 7pm
- Tuesday...any 2 hour block, 8am – 3pm
- Wednesday, any 2 hour block, 9am – 3pm

**Seller Presale**

- Thurs, 5-6:30, extra cashier
- Thur, 6pm – close, straighten tables

**Public** sale – extra help needed

- Friday, 9am-10:30am extra cashier
- Friday, 9am-10:30am, floor
- Friday, 9pm-10:30pm, nursery
- Friday, 1pm-3pm, floor (sort/move)
- Friday, 5pm – 7pm, floor(sort/move)

**Sort tags**

- Friday, 5pm – 7pm
- Saturday, 9am – 11am

**Cleanup**

- Saturday, 12:15pm – 2:15pm
- Saturday, 3pm – 5pm (tables, racks, vacuum, etc. – final cleaning)

**Other tasks**, times to be arranged.

**Print fliers at the church/distribute** – individual 3/25 through 4/10. (Deadlines to be met)

**Physically set up for the sale** – group set time 4/12-14

**Tally and total** – do as group, not individually, at the church - days, one am/one afternoon (4/24-26?)